

**BOARD OF SUPERVISORS**

*Brown County*



305 E. WALNUT STREET

E-Mail: [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF  
MARCH 13-17, 2017**

**MONDAY, MARCH 13, 2017**

*10:15 am	Transportation Coordinating Committee	GB Metro Transportation Center 901 University Avenue
*3:15 pm	Professional Football Stadium District	Cellcom Room – Resch Center Lobby 1901 S. Oneida Street
*4:30 pm	Neville Public Museum Governing Board	3 <sup>rd</sup> Floor Board Rm., Neville Public Museum 210 Museum Place

**TUESDAY, MARCH 14, 2017**

*11:00 am	Revolving Loan Fund Committee	Room 391, Northern Building 305 E. Walnut Street
*1:30 pm	Local Emergency Planning Committee	Brown County EOC 3030 Curry Lane
*5:00 pm	Board of Health	2 <sup>nd</sup> Floor Board Rm. Health & Human Services Dept. 610 S. Broadway Street

**WEDNESDAY, MARCH 15, 2017**

*12:00 pm	Mental Health Ad Hoc Committee	Room 650, Northern Building 305 E. Walnut Street
*7:00 pm	Brown County Board of Supervisors	Legislative Room 203, City Hall 100 N. Jefferson Street

**THURSDAY, MARCH 16, 2017**

*5:15 pm	Library Board	Central Library 515 Pine Street
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**FRIDAY, MARCH 17, 2017**

**(No Meetings)**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

**AGENDA**  
**BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE**

**Monday, March 13, 2017**

**Green Bay Metro Transportation Center  
901 University Avenue  
Green Bay, Wisconsin**

**Meeting Time: 10:15 a.m.**

**ROLL CALL**

Mary Brick (Syble Hopp School)	_____	Sandy Popp (Options for Independent Living)	_____
Diana Brown (Curative Connections)	_____	Cole Runge (BC Planning Commission/Green Bay MPO)	_____
Vinny Caldara (MV Transportation)	_____	Mary Schlautman (ADRC of Brown County)	_____
Corrie Campbell (BC Board of Supervisors)	_____	Julie Tetzlaff (Cerebral Palsy Inc.)	_____
Brandon Cooper (Oneida Nation)	_____	Lisa Van Donsel (ADRC of Brown County Board)	_____
Mallory Cornelius (ASPIRO)	_____	Derek Weyer (Wisconsin DOT NE Region)	_____
Pat Finder-Stone (Citizen Member)	_____	Tina Whetung (Curative Connections Trans. Program)	_____
Patty Kiewiz (Green Bay Metro)	_____	Genny Willemon (BC Human Services)	_____
Greg Maloney (Lakeland Care District)	_____	John Withbroe (Green Bay Transit Commission)	_____
Linda Mamrosh (Citizen Member)	_____	Vacant (BC Executive Department)	_____

**ORDER OF BUSINESS**

1. Approval of the December 5, 2016, TCC meeting minutes.
2. Introduction of Specialized Transportation Mobility Coordinator Jennifer Hallam-Nelson.
3. Round robin discussion about specialized transportation services in Brown County.
4. Other matters.
5. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMITTEE MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATIONS SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT (920) 448-6480 BY 3:00 P.M. ON THE THURSDAY BEFORE THE MEETING SO THAT ARRANGEMENTS CAN BE MADE.

**GREEN BAY/BROWN COUNTY  
PROFESSIONAL FOOTBALL STADIUM DISTRICT  
REVISED AGENDA  
MONDAY, MARCH 13, 2017**

**3:15 P.M.**

CELLCOM ROOM - RESCH CENTER LOBBY  
1901 S. ONEIDA STREET, GREEN BAY  
PARKING AVAILABLE ACROSS THE STREET IN US CELLULAR LOT

1. Call the Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve/Modify Agenda
5. Request for Approval of the Minutes –January 25, 2017
6. Presentation/Discussion Regarding Brown County Veterans Memorial Arena/Shopko Hall Feasibility Study – given by David Stone at Brown County Arena
7. Grant Funding Requests:
  - A. City of Green Bay – Shipyard
    - Request for Additional Information Submitted to City
    - City's Response to be Provided
  - B. Brown County Veterans Memorial Arena/Shopko Hall
8. At the option of the Board, convene into closed session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes for purposes of deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to-wit; negotiation strategy regarding possible support of the above projects/events through the District Special Events and Economic Development Fund.
9. Return to Open Session
10. Consideration of Action, If Any, Regarding Closed Session Discussion
11. Special Events & Economic Development Fund Update and/or Action:
  - A. Detail of Special Events and Economic Development Fund
  - B. Grant Updates:
    - NEW Zoo and Bay Beach
  - C. Post Event Report - Forest Lakes District – Evangelical Free Church of America
12. Late Communications (if any)
13. January 2017 Financial Report
14. Director's Report
15. Other Matters Authorized by Law
16. Motion to Adjourn

*Any person wishing to attend who, because of a disability, requires special accommodations should contact Diane Roskom at (920) 965-6997 so arrangements can be made.*

**NEVILLE PUBLIC MUSEUM**  
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS  
NEVILLEPUBLICMUSEUM.ORG

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**NEVILLE PUBLIC MUSEUM GOVERNING BOARD**

**AGENDA**

**March 13, 2017**

**4:30 p.m.**

**Neville Public Museum**

**Boardroom**

**3<sup>rd</sup> floor**

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- I. Call meeting to order
- II. Approve/modify agenda
- III. Museum Directors Report
  - a. Budget, program and outreach update
  - b. Triad Creative Group Visitor Experience Plan update
- IV. Deputy Director Report
  - a. Update on temporary exhibit roles and responsibilities
    - i. Estamos Aquí: Celebrating Latino Identity in NE Wisconsin
    - ii. The Initiated Eye: Secrets, Symbols, Freemasonry and the Architecture of Washington, DC
    - iii. Neon: Darkness Electrified
    - iv. Our Brown County
- V. Such other matters as authorized by law
- VI. Adjournment

Kevin Kuehn, Chair

*Please contact Beth Lemke at 448-7848 if you cannot attend this meeting*

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**AGENDA**  
**BROWN COUNTY REVOLVING LOAN FUND COMMITTEE**  
**Tuesday, March 14, 2017**  
**Northern Building**  
**305 E. Walnut Street, Conference Room 391**  
**Green Bay, WI 54301**  
**11:00 a.m.**

**ROLL CALL:**

Robert Patrickus \_\_\_\_\_  
Charles Riley \_\_\_\_\_

Ron Van Straten, Chair \_\_\_\_\_  
Chad Weininger \_\_\_\_\_

**ORDER OF BUSINESS:**

1. Approval of the minutes of the December 16, 2016, meeting of the Brown County Revolving Loan Fund Committee.
2. Pursuant to Wisconsin Statute 19.85(1)(e), the Brown County Revolving Loan Fund Committee will convene in Executive Session for the purpose of reviewing a loan request from New Leaf Market Cooperative (Lynn Walter, President, Board of Directors).

At the completion of the closed session, the committee may reconvene in open session to report the results of the closed session.

3. Update regarding decision of Healthy Living Chiropractic, Inc. to not accept their Brown County Economic Development Revolving Loan.
4. Other matters.
5. Adjourn.

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ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT (920) 448-6480 AT LEAST TWO BUSINESS DAYS BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.



*Brown County, Wisconsin*  
**Local Emergency Planning  
Committee**

*"A Plan for Hazardous Materials"*  
3030 Curry Lane  
Green Bay, WI 54311  
(920) 391-7431 FAX (920) 391-7435

**LEPC AGENDA**

March 14th, 2017 at 1:30 pm

Location: Brown County EOC, 3030 Curry Lane Green Bay, WI 54311

**NOTICE OF PUBLIC MEETING:**

The regular meeting of the Brown County Local Emergency Planning Committee will be held on Tuesday, March 14th, 2017 1:30 pm, at Brown County EOC, 3030 Curry Lane Green Bay, WI 54311.

The Agenda is as follows:

1. **Call to Order**
2. **Approval of Agenda**
3. **Approval of Minutes**
4. **Committee Reports**
  - a. PIE
  - b. Executive Committee
    - a. Request nominations for Vice-Chairperson
  - c. Planning Committee
5. **Other Reports:**
  - a. ARES/RACES Report
  - b. Recent Spills
  - c. Public/Private Partnership Report
  - d. EM Report
6. **LEPC Round Table**
7. **Public Comment**
8. **Such other matters as authorized by law**
9. **Adjourn**

*Brown County, Wisconsin*  
**Local Emergency Planning Committee**  
*"A Plan for Hazardous Materials"*  
3030 Curry Lane  
Green Bay, WI 54311  
Phone: (920) 391-7431  
FAX (920) 391-7435

**BROWN COUNTY BOARD OF HEALTH  
TUESDAY, MARCH 14, 2017**

**5:00 PM**

Brown County Health and Human Services Department  
Public Health Division  
610 South Broadway Street  
Second Floor Conference Room  
Green Bay, WI 54303

**AGENDA**

1. Call to Order, Welcome, and Introductions
2. Approval / Modification of the Agenda
3. Approval of Minutes of meeting of February 2, 2017
4. Community Engagement Division Presentation
5. Comments from the Public
  - a. State name and address for the record
  - b. Comments will be limited to five minutes
  - c. The Board's role is to listen and not discuss comments nor take action on those comments at this meeting.
6. Discussion of potential Health Department move to Sophie Beaumont Building
7. Communicable Disease Resolution
8. Environmental Division update
9. Nursing Division update
10. Interim Health Officer's Report
11. Review the statutory duties of an interim health director or health director
12. Receive new information on wind turbines – Standing Item
13. Correspondences
14. All Other Business Authorized by Law
15. Adjournment / Next Meeting Schedule

**Board of Health members please RSVP if unable to attend to Patti at 448-6405 no later than 4:30PM Monday, March 13, 2017. Thank you!**

Notice is hereby given that action by this board may be taken on any of the items which are described or listed in this agenda.

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

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E-Mail: BC\_County\_Board@co.brown.wi.us

Guy Zima, Chairman

Erik Hoyer, Vice Chairman

### **MENTAL HEALTH TREATMENT COMMITTEE: AD HOC**

**Wednesday, March 15, 2017**

**12:00 p.m.**

**Room 650**

**Northern Building**

**305 E. Walnut Street, Green Bay, WI**

### **\*\*NOTE LOCATION\*\***

- I. Call to Order.
  - II. Approve/Modify Agenda.
  - III. Approve/Modify Minutes of February 15, 2017.
- 
1. Report re: Sequential Intercept Mapping.
  2. Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.
  3. Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.
  4. Referral from Public Safety Committee: Communication from Supervisor Buckley re: Have Human Services break out contract with Family Services. Start an RFP process to update the EM-1/Alcohol Hold procedure. Also have staff evaluate to see if it would make fiscal and quality of care sense to bring services back in-house.  
*Motion made at Public Safety Committee: To put on hold and refer to Human Services, Mental Health Ad Hoc Task Force and EM1 Committee and come back when ready with a recommendation. Carried 4 to 1.*
  5. Discussion re: Recertifying County operations to return to previous services providing long-term care.
  6. Discussion re: Amending Chapter 4 to allow for flexibility of vacation benefits for exempt employees.
  7. Update re: Outreach efforts.



8. Jail Liaison Service update.
9. Regional utilization of Trempealeau County Health Care Center.
10. Safe, Supporting Housing Study and Resources.
11. Such other matters as authorized by law.
12. Adjourn.

Guy Zima, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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PATRICK W. MOYNIHAN JR., CHAIR

THOMAS J. LUND, VICE CHAIR

## PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on Wednesday, March 15, 2017 at 7:00 p.m., in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

### NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON ANY ITEM ON THE AGENDA

The following matters will be considered:

Call to Order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

### **\*\* Presentation \*\***

### **Family Services Presentation**

1. **Adoption of Agenda.**
2. **Comments from the Public:**
  - a. State name and address for the record.
  - b. Comments will be limited to five minutes.
  - c. The Board's role is to listen and not discuss comments nor take action on those comments at this meeting.
3. **Approval of Minutes of February 15, 2017.**
4. **Announcements of Supervisors.**
5. **Communications:**
  - a. Late Communications.
6. **Appointments:**

**County Executive:**

  - a. Confirmation/Appointment of Anna C. Destree as the Brown County Public Health Officer.
  - b. Appointment of Bob Srenaski to the Criminal Justice Coordinating Board.
  - c. Reappointment of Tim Feldhausen, Ngosong Fonkem, Tom Klimek to the Harbor Commission.
  - d. Reappointment of Susan Hyland and Paula Laundrie to Human Services Board.
  - e. Reappointment of County Board Supervisor Bill Clancy to Planning Commission.

7. Reports by:
- a. County Executive.
  - b. County Board Chair.

8. Other Reports: (None)

9. Standing Committee Reports:

**a) REPORT OF ADMINISTRATION COMMITTEE OF MARCH 1, 2017:**

1. Review minutes of:
  - a. Housing Authority (January 16, 2017). Receive and place on file.
2. Communication from Supervisor Hoyer re: Consider adjusting Chapter 4, specifically 4.66(1), to allow for flexibility of vacation time for exempt employees. To change Ordinance 4.66(1) to allow more flexibility for vacation time for exempt employees.
3. Communication from Supervisor Evans re: To have Corporation Counsel and Human Resources review Chapter 4 and the Employee Handbook Chapter 30.01 as it relates to language for Progressive Discipline and make appropriate suggestions as how to incorporate such language and procedures. To hold.
4. Communication from Supervisor Sieber re: To send a resolution to the State of Wisconsin asking for reforms to GASB 68 in accounting for WRS balances. To hold.
5. 2017 Budget Adjustment Request (17-07) re: Any allocation from a department's fund balance.  
*Motion made by Supervisor Zima, seconded by Supervisor Evans to refer back to Administration Committee at Feb County Board: #17-07:*  
*2017 budget amendment – Governmental accounting standards (GASB 68) dealing with the allocation of all pension assets and liabilities to all Wisconsin Retirement System (WRS) members was implemented beginning with the 2015 financial statements. When the 2016 budget was being created, NO data was available as to the fiscal effect for GASB 68 on departments. The WRS released data on 01-10-2017 allowing for a better understanding of the effects on the County for 2016 and subsequent years (assuming all actuarial assumptions hold true).*  
*For the County's business-type (proprietary) funds and internal service funds, the anticipated net increase in expenses is \$1,104,335, as per the attached schedule. This will result in a corresponding decrease in each fund's Unrestricted Equity. To hold.*
6. Update on Facilities Needs from all departments.
  - a. Discussion re: impact of moving Technology Services Department from the Sophie Beaumont Building to the Northern Building in the event the Health Department is relocated to the Sophie Beaumont Building, including preliminary costs from Technology Services Director August Neverman. Receive and place on file.
7. Child Support - Departmental Opening Summary. Receive and place on file.
8. Child Support - Brown County Child Support Agency Intake Forms. To approve.
9. Child Support - Director Summary for January/February 2017. Receive and place on file.
10. Technology Services Monthly Report. Receive and place on file.
11. Corporation Counsel - 2016 to 2017 Carryover Funds. To approve.
12. Corporation Counsel Report.
  - i. Receive and place on file.
  - ii. To suspend the rules to take the Treasurer prior to Administration.
13. Dept. of Administration - 2016 to 2017 Carryover Funds. To approve.
14. Dept. of Administration - Budget Adjustment Log. Receive and place on file.
15. Dept. of Administration - Departmental Opening Summary. Receive and place on file.
16. Dept. of Administration - Director's Report. Receive and place on file.
17. Treasurer - Discussion and possible action on the sale of the following tax deed parcel.
  - a. Parcel HB-855-3 (Hobart) at 973 Haven Place. To put it out for bid.
18. Treasurer - December 2016-January 2017 Final Property Tax Collection Report. Receive and place on file.

19. Treasurer - Update on new Land Records / Tax Collection Software for Brown County. Receive and place on file.
20. Treasurer - Discussion and possible action – Providing/mailling Receipts for Property Tax Payments. Receive and place on file.
21. Treasurer - Discussion and possible action – Providing/mailling 2<sup>nd</sup> Installment Reminders for Property Tax Payments. Receive and place on file.
22. HR - 2016 to 2017 Carryover Funds. To approve.
23. HR - Budget Adjustment Request (16-126): Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts). To approve.
24. HR Report.
  - i. To direct HR to draft a resolution to include the fiscal impact.
  - ii. Receive and place on file.
25. HR - Turnover Report.
  - i. To direct HR to draft a resolution including the fiscal impact of moving these positions to the appropriate wage.
  - ii. Receive and place on file.
26. HR - Department Vacancies Report. Receive and place on file.
27. HR - Work Comp Report. Receive and place on file.
28. HR - Safety Report. Receive and place on file.
29. HR - Turnover Report with BLS Statistics. Receive and place on file.
30. HR - Article 20 - Sheriff's Supervisory Contract. Receive and place on file.
31. HR - Audit of bills. *No bills*

**b) REPORT OF EDUCATION AND RECREATION COMMITTEE OF FEBRUARY 23, 2017:**

1. Review Minutes of:
  - a. Neville Public Museum Governing Board (February 13, 2017). To correct the minutes as noted at the February County Board meeting – Van Dyck was excused.
2. Museum Director's Report. Receive and place on file.
3. Museum - Renewal of Museum Gift Shop Lease with the Neville Public Museum Foundation. To approve.
4. Museum - Neville Annual Report 2016. Receive and place on file.
5. Museum - 2016 to 2017 Carryover Funds. To approve the 2016 to 2017 Museum Carryover.
6. Golf Course - Superintendent's Report. Receive and place on file.
7. NEW Zoo Director's Report and Zoo Monthly Activity Reports. Receive and place on file.
8. NEW Zoo - 2016 to 2017 Carryover Funds. To approve the 2016 to 2017 NEW Zoo Carryover.
9. Park Mgmt. - Discussion: Follow up on past communication discussing seasonally allowing leashed dogs to enter more county parks. To refer back to staff for final drafting of a resolution and ordinance change.
10. Park Mgmt. - Discussion: Proposal to donate 154.2 acres of Triangle Hill Parkland to the City of Green Bay located in the Baird Creek Greenway. To refer to staff to work with the City of Green Bay to develop a proposal and continue discussion.
11. Park Mgmt. - Resolution Establishing the Observance of International Migratory Bird Month. To approve. See Resolutions & Ordinances.
12. Park Mgmt. - January 2017 Park Attendance and Field Staff Reports. Receive and place on file.
13. Park Mgmt. - Assistant Director's Report. Receive and place on file.
14. Park Mgmt. - 2016 to 2017 Carryover Funds. To approve.
15. Library - November/December Library Report. Receive and place on file.
16. Library - Director's Report. Receive and place on file.
17. Library - 2016 to 2017 Carryover Funds. To approve.
18. Resch Centre/Arena/Shopko Hall - 2016 to 2017 Carryover Funds. To approve.
19. Audit of bills. Pay the bills.

**c) EXECUTIVE COMMITTEE OF MARCH 6, 2017:**

1. Review Minutes of Brown County LEAN Steering Committee (January 5, 2017). Receive and place on file.
2. Legal Bills - Review and Possible Action on Legal Bills to be paid. To approve.
3. Communication from Supervisor Evans re: To have Corporation Counsel and Human Resources review Chapter 4 and the Employee Handbook Chapter 30.01 as it relates to language for Progressive Discipline and make appropriate suggestions as how to incorporate such language and procedures. To hold for one month. Motion Carried 5 to 1
4. Communication from Supervisor Schadewald re: Request that the committees examine the feasibility and cost of building a combined Human Services and Health Dept. building on the east side county property. I believe this would be potentially the most cost-effective means to reduce our footprint, maintenance and energy costs. Receive and place on file.
5. 2016 to 2017 Carryovers.
  - i. To approve.
  - ii. To approve. Carried 6 to 1.
6. Resolution re: Change in Table of Organization for U.W. Extension Master Gardener Volunteer Coordinator – LTE. To approve. Carried 6 to 1. See Resolutions & Ordinances.
7. Resolution re: Change in Table of Organization for U.W. Extension Teen Market Garden Coordinator – LTE. To approve. Carried 6 to 1. See Resolutions & Ordinances.
8. Resolution Authorizing Sale of Real Property. See Resolutions & Ordinances. To approve the sale to the Green Bay School District for \$650,000. Carried 6 to 1.
9. Ordinance to Create Chapter 43 of the Brown County Code of Ordinances Entitled “Property Assessed Clean Energy Financing”. To hold Items 9 and 10 for one month. See Resolutions & Ordinances.
10. Property Assessed Clean Energy (PACE) Resolution. *See Item 9.* See Resolutions & Ordinances.
11. Discussion of 2.12 of the County Code of Ordinances: The duties and responsibilities of the EXECUTIVE COMMITTEE. *No action taken.*
12. Internal Auditor Report
  - a. Discussion: Special Audit Request (Scott Williams) – Shirley Wind Farm. Receive and place on file.
  - b. Audit Report: Petty Cash and Cash on Hand 2016 Fourth Quarter Review. To approve the policy as amended.
  - c. Status Update: February 1 – February 28, 2017. Receive and place on file.
13. Human Resources Report. Receive and place on file.
14. County Executive Report. Receive and place on file.
15. Open Session: Discussion and possible action regarding negotiating the Non-Supervisory Sheriff’s Department collective bargaining contracts and formulating collective bargaining strategy. Enter into closed session.
16. Closed Session: Discussion and possible action regarding negotiating the Non-Supervisory Sheriff’s Department collective bargaining contracts and formulating collective bargaining strategy. Notice is hereby given that the governmental body will adjourn into closed session pursuant to Wis. Stat. Sec. 19.85(1)(e) for purposes of competitive and bargaining reasons. Return to Regular Order of Business by Reconvening in Open Session.
17. Reconvene in Open Session. Discussion and possible action regarding negotiating the Non-Supervisory Sheriff’s Department collective bargaining contracts and formulating collective bargaining strategy. *No action taken.*

**d) REPORT OF HUMAN SERVICES COMMITTEE of FEBRUARY 22, 2017:**

1. Review Minutes of:
  - a. Aging & Disability Resource Center of Brown County Board of Director’s (December 8, 2016).
  - b. Board of Health (November 15, 2016).
  - c. Mental Health Ad Hoc Committee (January 18, 2017).
  - d. Veterans’ Recognition Subcommittee (January 17, 2017).
    - i. To suspend the rules and take Items 1a – d together.
    - ii. To approve Items 1 a-d.
2. Communication from Supervisor Hoyer re: Discussion of County role in supervised visitation program. To direct Human Services to evaluate the need for the program and provide figures as to what it would cost to provide the services in-house, determine what vendors would be able to contact these services and look into the appropriateness of Human Services handling these services.

3. Communication from Supervisor Schadewald re: Request that the committees examine the feasibility and cost of building a combined Human Services and Health Dept. building on the east side county property. I believe this would be potentially the most cost-effective means to reduce our footprint, maintenance and energy costs. To send this to administration to look at the costs.
4. Communication from Supervisor Schadewald re: Request that all County Board members who ask Dr. Coussens questions by e-mail, please forward those questions and answers received to the Board of Health (Chairman) and the Human Services Committee members so that all information ends up in public record. To receive and place on file Items 4 & 6.
5. Communication from Supervisor Buckley: Have Human Services break out contract with Family Services. Start an RFP process to update the EM-1/Alcohol Hold procedure. Also have staff evaluate to see if it would make fiscal and quality of care sense to bring services back in-house. To refer to the Director of Human Services to look at options and report back when ready.
6. Communication from Supervisor Erickson re: Request that Dr. Coussens be invited to committee for a presentation including Q&A session providing Dr. Coussens agrees. *See Item 4.*
7. Wind Turbine Update - Receive new information – Standing Item. *No report; no action taken.*
8. Health Department - 2016 to 2017 Carryover Funds. To approve.
9. Veterans Services - 2016 to 2017 Carryover Funds. To approve.
10. Human Services Dept. - Examine scheduling issues at CTC – update. Receive and place on file.
11. Human Services Dept. - 2016 Budget Adjustment Request (16-124): Any increase in expenses with an offsetting increase in revenue. To suspend the rules and take Items 11-16 together.
12. Human Services Dept. - 2016 Budget Adjustment Request (16-125): Any increase in expenses with an offsetting increase in revenue. *See Item 16.*
13. Human Services Dept. - 2017 Budget Adjustment Request (17-09): Any increase in expenses with an offsetting increase in revenue. *See Item 16.*
14. Human Services Dept. - 2017 Budget Adjustment Request (17-12): Any increase in expenses with an offsetting increase in revenue. *See Item 16.*
15. Human Services Dept. - 2017 Budget Adjustment Request (17-13): Any increase in expenses with an offsetting increase in revenue. *See Item 16.*
16. Human Services Dept. - 2017 Budget Adjustment Request (17-15): Any increase in expenses with an offsetting increase in revenue. To approve Items 11, 12, 13, 14, 15 & 16.
17. Human Services Dept. - Executive Director's Report. Receive and place on file.
18. Human Services Dept. - Financial Report for Community Treatment Center and Community Programs. Receive and place on file.
19. Human Services Dept. - Statistical Reports.
  - a. CTC Staff – Double Shifts Worked. To suspend the rules and take Items 19 a-d.
  - b. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
  - c. Child Protection - Child Abuse/Neglect Report.
  - d. Monthly Contract Update. Receive and place on file Items 19 a-d.
20. Human Services Dept. - Request for New Non-Continuous and Contract Providers and New Provider Contract. *No report; no action taken.*
21. Human Services Dept. - 2016 to 2017 Carryover Funds. To approve.
22. Audit of bills. To pay the bills.

**e) REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE OF FEBRUARY 27, 2017:**

1. Review minutes of:
  - a. Planning Commission Board of Directors (January 4, 2017). To approve.
  - b. Solid Waste Board (January 16, 2017). To approve.
2. Communication from Supervisor Blom re: For PD&T to investigate a right turn lane off of Velp Avenue to Ocean Winds Street in the Village of Howard. Receive and place on file.
3. Communication from Supervisor Becker re: Per the request of the Town of Pittsfield, move County Rd U to Old 29. To hold for one month.
4. Communication from Nicole VonHolzen of Green Bay BMX, along with Green Bay Action Sports Organization (GBASO), request of Brown County for any available grants or assistance in any vacant buildings or properties available to operate as a non-profit indoor multi-sports facility. After seeing a recent article looking for ideas for Shopko Hall Arena we believe this could be a perfect fit for our community. Currently GBASO provides an all-wheel family friendly indoor skate park but has very

- limited space. Working with them we would like to open a larger all-wheel friendly skate facility to include rock wall climbing, gymnastics/parkour and a BMX/bicycle racing/riding track. To refer to staff.
5. Communication from Supervisor Dantine re: To move Cty T Asphalt Project to the 2017 Improvement Plan. To refer to the Highway Department to draft a resolution to bond for an additional \$200,000 to move the Cty T Asphalt Project Up.
  6. Port & Resource Recovery - Hazardous Materials Disposal Contract RFP – Request for Approval. To approve.
  7. Port & Resource Recovery - 2017 Resource Recovery Annual Report – Request for Approval. To approve.
  8. Port & Resource Recovery - Directors Report. Receive and place on file.
  9. Airport - RFP for new airport entrance sign. To approve.
  10. Airport - Open Positions Report. Receive and place on file.
  11. Airport - Director's Report. Receive and place on file.
  12. Planning Commission - Request for Information (RFI) for Brown County: Potential Redevelopment of Site Occupied by the Veterans Memorial Arena and Shopko Hall. To approve.
  13. Planning Commission - Budget Adjustment Request (#17-17): Any increase in expenses with an offsetting increase in revenue. To approve.
  14. Planning Commission - 2016-2017 Carryover Fund Requests. To approve.
  15. Planning Commission - Update regarding development of the Brown County Farm property – standing item. Receive and place on file.
  16. Public Works - 2016 to 2017 Carryover Funds. To approve.
  17. Public Works - Summary of Operations. Receive and place on file.
  18. Public Works - Director's Report. Receive and place on file.
  19. Public Works - Recommendation and Approval for Request for Proposals for Architectural/Engineering Services for Public Works Facility Management Project #2132. To approve.
  20. Public Works - Proposed Policy Language Regarding Contracting with Municipalities for Construction and/or Maintenance of Streets and/or Highways (Proposed Language for MPA that Future Chapter 6 Code Change will Refer To). To send to staff and bring back next month.
  21. UW-Extension - Budget Status Financial Report for November 2016. Receive and place on file.
  22. UW-Extension - Resolution re: Change in Table of Organization for U.W. Extension Master Gardener Volunteer Coordinator – LTE. To approve Items 22 and 23. See Resolutions & Ordinances.
  23. UW-Extension - Resolution re: Change in Table of Organization for U.W. Extension Teen Market Garden Coordinator – LTE. See Item 22. See Resolutions & Ordinances.
  24. UW-Extension - Budget Adjustment Request (#17-10): Any increase in expenses with an offsetting increase in revenue. To approve.
  25. UW-Extension - Director's Report. *No report; no action taken.*
  26. Open Session: Discussion and possible action re: the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302. Enter into closed session.
  27. Closed Session: Discussion and possible action re: the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302. Notice is hereby given that the governmental body will adjourn into closed session pursuant to Wis. Stat. Sec. 19.85(1)(e) for purposes of competitive or bargaining reasons, in particular, to deliberate the terms and conditions of the potential sale of a public property, i.e. the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302. Return to Regular Order of Business by Reconvening in Open Session.
  28. Reconvene in Open Session: Discussion and possible action re: the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302. To instruct staff and Corporation Counsel to prepare a resolution to sell the UW-Extension property to the Green Bay Schools District for \$650,000 dependent on contingencies.
  29. Audit of bills. To acknowledge receipt for the bills.

**ei) REPORT OF LAND CONSERVATION SUBCOMMITTEE OF FEBRUARY 27, 2017:**

1. Open Position Report. Receive and place on file.
2. Directors Report:
  - a. FSA Representative Update. Receive and place on file.

- b. Wildlife Damage Update. Receive and place on file.
- c. Demonstration Farm Update. Receive and place on file.

**f) REPORT OF PUBLIC SAFETY COMMITTEE OF MARCH 1, 2017:**

1. Review minutes of:
  - a. Consideration of Implementing an OWI Treatment Court (January 23, 2017). *No action taken.*
  - b. Public Safety Communications Advisory Board (July 27, 2016). Receive and place on file.
2. Communication from Supervisor Schadewald re: This is my request for the committee to evaluate Montana Meth Project commercials for possible use as public service announcements in Brown County. Receive and place on file.
3. Communication from Supervisor Buckley re: Have Human Services break out contract with Family Services. Start an RFP process to update the EM-1/Alcohol Hold procedure. Also have staff evaluate to see if it would make fiscal and quality of care sense to bring services back in-house. To put on hold and refer to Human Services, Mental Health Ad Hoc Task Force and EM1 Committee and come back when ready with a recommendation. Carried 4 to 1.
4. OWI Treatment Court - Update on the Consideration of Implementing an OWI Treatment Court. Receive and place on file.
5. 2016 to 2017 Carryover Funds - Circuit Courts, Commissioners, Probate. To take Items 5, 6 & 7 together.
6. 2016 to 2017 Carryover Funds - Emergency Management. *See Item 7.*
7. 2016 to 2017 Carryover Funds - Public Safety Communications. To approve Items 5, 6 & 7.
8. District Attorney - 2016 to 2017 Carryover Funds. To approve.
9. District Attorney - Budget carryover requests. Receive and place on file.
10. Medical Examiner - Update on Brown, Door and Oconto Partnership. Receive and place on file.
11. Medical Examiner - 2017 Medical Examiner Activity. Receive and place on file.
12. Sheriff - 2016 to 2017 Carryover Funds.
  - i. To approve the carryover for the Citizens Academy supplies funded by donations in the amount of \$996.
  - ii. To approve the carryover for in squad video systems in the amount of \$52,164.
  - iii. To refer this to administration to fund the remainder of up to \$8,500 to pay for the in squad cameras.
13. Sheriff - Budget Adjustment Request (17-08): Any increase in expenses with an offsetting increase in revenue. To approve.
14. Sheriff - Budget Adjustment Request (17-11): Any allocation from a department's fund balance. To approve.
15. Sheriff - Resolution in Support of Legislation to Classify County Jailers as Protective Occupation Participants (POPs) for WRS Purposes. To hold for one month. See Resolutions & Ordinances.
16. Sheriff's Report. Receive and place on file.
17. Audit of bills. To pay the bills.

**10. RESOLUTIONS & ORDINANCES:**

**Budget Adjustments Requiring County Board Approval**

- a. Resolution Approving Budget Adjustments to Various Department Budgets.

**Education and Recreation Committee**

- b. Resolution Establishing the Observance of International Migratory Bird Month.

**Executive Committee and Planning, Development & Transportation Committee**

- c. Resolution re: Change in Table of Organization for U.W. Extension Master Gardener Volunteer Coordinator – LTE.
- d. Resolution re: Change in Table of Organization for U.W. Extension Teen Market Garden Coordinator – LTE.

**Executive Committee**

- e. Resolution Authorizing Sale of Real Property.



- f. Ordinance to Create Chapter 43 of the Brown County Code of Ordinances Entitled "Property Assessed Clean Energy Financing".
- g. Property Assessed Clean Energy (PACE) Resolution.

**Public Safety Committee**

- h. Resolution in Support of Legislation to Classify County Jailers as Protective Occupation Participants (POPs) for WRS Purposes.

**11. CLOSED SESSIONS:**

**Executive Committee**

- a. Open Session: Discussion and possible action re: the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302. Enter into closed session.
- b. Closed Session: Discussion and possible action re: the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302. Notice is hereby given that the governmental body will adjourn into closes session pursuant to Wis. Stat. Sec. 19.85(1)( e) for purposes of competitive or bargaining reasons, in particular, to deliberate the terms and conditions of the potential sale of a public property, i.e. the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302. Return to Regular Order of Business by Reconvening in Open Session.
- c. Reconvene in Open Session: Discussion and possible action re: the potential sale of the UW-Extension Building located at 1150 Bellevue St., Green Bay, WI 54302.

12. Such other matter as authorized by law.

13. Bills over \$5,000 for period ending February 28, 2017.

14. Closing Roll Call.

15. Adjournment to Wednesday, April 19, 2017 at 7:00 p.m., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin.

Submitted by:



Patrick W. Moynihan, Jr.  
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into Closed Session: Pursuant to Wis. Stats. § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.



BROWN COUNTY LIBRARY  
515 PINE STREET GREEN BAY, WI 54301-5194

PHONE (920) 448-5810  
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**BRIAN M. SIMONS**  
EXECUTIVE DIRECTOR

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*"Connecting people, ideas, and community."*

## **BROWN COUNTY LIBRARY BOARD**

**Central Library**

**515 Pine Street, downtown Green Bay, WI**

**Thursday, March 16, 2017**

**5:15 p.m.**

**AGENDA**

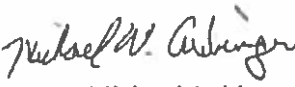
1. Call to Order
2. Approve Agenda and Minutes
3. Communications and Open Forum for the Public
4. Presentation by Kent Hutchison regarding Public Art Sculpture at Central Library
5. Presentation by Potential Tenant to Discuss Lease Terms of Central Library Third Floor
6. Library Business
  - A. Financial Manager's Report, Bills and Donations
  - B. Approve Budget Adjustment for Projects to be Funded by Fund Balance
7. Approve Employment Practice Policy
8. Approve Naming Rights Policy
9. Facilities
  - A. Facilities Manager's Report
  - B. Update on East Branch Facility Feasibility Study
  - C. Discussion of Innovative Housing Partnerships with Ted Matkom, Gorman & Company, Inc.
  - D. Discuss Potential Donation for Central Library Media Lab
10. President's Report
11. Library Director's Report
12. Old Business

13. Such Other Matters as are Authorized by Law

14. Adjournment

*Notice is hereby given that action by the Library Board may be taken on any of the items which are described or listed in this agenda.*

*Any person wishing to attend the Library Board Meeting who, because of a disability requires special accommodations, should contact the Brown County Library at 448-4400 at least one working day in advance of the meeting so that arrangements can be made.*

  
Michael Aubinger  
Library Board President



# MARCH 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Public Safety 11:00 am Admin Cmte 6:15 pm	2	3	4
5	6 Executive Cmte 5:30 pm	7	8	9	10	11
12 	13	14	15 Mental Health Ad Hoc 12:00 pm <b>Board of Supervisors</b> 7:00 pm	16	17 	18
19	20	21 Veterans Recognition Subcmte 4:30	22	23 Criminal Justice Coordinating Board 8:00 am	24	25
26	27 Land Con 6 pm PD&T 6:15 pm	28	29 Human Services 5:30 <i>*Note date change</i>	30 Ed & Rec 5:30 pm	31	

## **BROWN COUNTY COMMITTEE MINUTES**

- Mental Health Ad Hoc Committee (February 15, 2017)
- NWTC Board of Trustees (February 8, 2017)

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**

**PROCEEDINGS OF THE AD HOC  
MENTAL HEALTH TREATMENT COMMITTEE**

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that an Ad Hoc Committee of the County Board of Supervisors met regarding mental health treatment on Wednesday, February 15, 2017 in the 1<sup>st</sup> Floor Conference Room, Sophie Beaumont Building, 111 N. Jefferson Street, Green Bay, Wisconsin.

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**Present:** Chair Guy Zima, Vice Chair Erik Hoyer, Asst. Corporation Counsel Rebecca Lindner, Retired Security Lieutenant Phil Steffen, Human Services Director Erik Pritzl, Citizen Member Pat La Violette, Chief Deputy Todd Delain, Security Lieutenant Scott Brisbane, Behavioral Health Manager Ian Agar, Green Bay Police Officer Barbara Gerarden, Director of Administration Chad Weininger, Nursing Home and Hospital Administrator Luke Schubert

**Excused:** JOSHUA Member Cheryl Weber

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**I. Call meeting to order.**

The meeting was called to order by Chair Zima at 12:02 pm.

**II. Approve/modify agenda.**

Motion made by Erik Hoyer, seconded by Pat La Violette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

**III. Approve/Modify Minutes of January 18, 2017.**

Motion made by Erik Hoyer, seconded by Chad Weininger to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

**1. Report re: Sequential Intercept Mapping.**

**2. Discussion, review and possible action:** Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long-term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.

**3. Discussion, review and possible action:** Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.

Human Services Director Erik Pritzl recalled this was discussed at the last meeting. One thing he feels is missing is knowing what Martha Arndt and Mental Health Connections is doing. He said it may be a good idea to invite Arndt to the next meeting to talk about the work she is doing because it fits in with the intercept mapping. Behavioral Health Manager Ian Agar will extend an invitation to Arndt to attend.

Director of Administrator Chad Weininger asked about the federal grant for housing. Pritzl feels it may be good to bring NEWCAP into the next meeting to talk about what is happening with the grant. He explained that there is a program manager working on this. They received a grant of \$500,000 to address chronic homeless people and they are working with 45 people at this time. Green Bay Police Officer Barbara Gerarden indicated that NEWCAP's goal is to have two people housed by the end of February and the remainder placed by June. Weininger said there may be some possibilities for collaboration on this. NEWCAP has pretty strict eligibility guidelines so some of the people we are looking at probably would not be a good fit for their program, but Pritzl feels it would be helpful to have the awareness and an overview of the program. Gerarden added that NEWCAP spoke at the Basic Needs meeting and indicated they have also received money for family housing. The NEWCAP representative will be at Coffee with a Cop on Friday.

Chair Zima asked about progress with the hospitals and crisis staff being allowed into the emergency rooms. Pritzl responded that Human Services is as close as they can possibly be to getting the agreement finalized. Assistant Corporation counsel Rebecca Lindner indicated that she looked at the contract and forwarded it on to Corporation Counsel Dave Hemery, and it sounds like it is a go with St. Mary's and St. Vincent. She said this is as close as we have been in eight years.

Pritzl continued that another piece of good news is that we now have standard medical clearance established with a risk level of low, moderate or high. This will allow people to be tiered into a risk level and not go through a rigorous medical clearance if they are low risk. The emergency departments and receiving facilities have agreed to this and the intended

start date is March 1. Nursing Home and Hospital Administrator Luke Schubert indicated they are already using this, but the goal is for everyone to be educated and trained by March 1. He said what will happen is that when someone presents, they will be triaged to the assessment criteria which will determine the tests that the physician will order and this will start right when the patient comes in. This is a big step forward towards standardized medical clearance. Gerarden said they are hopeful this reduces the amount of time law enforcement spends with people and they will be measuring this. She asked if this will also apply to Bay Haven and Schubert said he will explore this.

Zima asked what the capacity and census is at Nicolet and if it is sufficient to handle the cases that will be coming. Pritzl responded that capacity at Nicolet is 16 and the average daily population on a monthly basis is 12-13. Zima noted there has been some overflow the last few months and Pritzl agreed. He said that when it is appropriate, they do step people down from Nicolet. They are also being more careful about how many out-of-county residents they serve and it was noted that the priority is meeting the needs of Brown County residents. Zima recalled said a year or so ago we talked about increasing capacity and re-licensing some space. Pritzl said at this time it would be difficult to do this because Willow Creek can meet the overflow needs. He also noted that they have been utilizing Bay Haven more as well, not only on crisis stabilization, but also for adult protective services. Zima knows we are not meeting the needs of the community because the community does not even know that help is available. He recalled that we talked about outreach at an earlier meeting. He also said Willow Creek is a big joke and should be taken to task by someone. He has personal knowledge of someone who was taken to Willow Creek, but two hours into the intake process it was determined that the person did not have insurance or money and at that point the intake was stopped and the person was not helped any further at the facility. Zima said there are a lot of people in the community that have problems and the community needs to start addressing this and he feels the way to do it is with some sort of outreach. He has seen billboards for other facilities and feels that the County needs to do something so the people who want and need help know where to get it.

Pritzl said Willow Creek has advised that their goal is to increase voluntary services and admissions to take a load off involuntary services, but they have not explained how they will fund it. The County will be working on a contract with Willow Creek for emergency detentions, similar to the way things work with Bellin. He also noted that Bellin has increased capacity recently with psychiatry and are trying to open up more beds. Zima said the \$300,000 contract with Bellin seems to be under-utilized. Pritzl noted they have done some detoxes, but not \$300,000 worth. He said these things are getting going and noted that there should be more services for voluntary people in the community than there used to be. Zima feels Willow Creek is not an option and Pritzl suggested he contact the facility to discuss his concerns. Zima said Willow Creek originally said they would take all people regardless of ability to pay but once he grilled them a little bit they said that they would only take those people provided there was a bed set aside.

*Chad Weininger was excused at 12:25 pm*

Pritzl continued that he has submitted a request to NEWEye regarding outpatient services. Once a public service announcement is created, it can appear on NEWEye and then they could see if there are other places to air the video. Zima asked if a billboard would be feasible, but before that is done he wants to be sure there is capacity to serve the people. Pritzl said there is capacity available, but it will vary day by day.

Agar talked about outpatient services and noted that if someone is seeking alcohol and drug treatment, they can be seen within five days. If they are seeking a mental health counseling appointment they can be seen within seven days, but if it is an emergency they will be seen the same day or within a few days. If they need to see a psychiatrist but it is non-emergency, they can be seen within a month. Zima did not think a month was an appropriate response, but Pritzl recalled that there used to be a wait list of 226 people and now there is no wait list. Zima said this group has talked about increasing capacity and recertifying our facility and asked if there was any progress on this. Pritzl said nothing has been done to deconstruct what is in place. Zima recalled this as a mission over a year ago but Pritzl did not recall increasing capacity for inpatient. Zima said we specifically talked about recertifying for more space at the mental health center and he would like this on the next agenda. Zima also brought up the people that are sent to Trempealeau County and Winnebago County and whether these people could be handled in Brown County instead and he would like this put on the next agenda as well.

Agar said we are talking about two distinct populations. The people with immediate or short term needs are served at Nicolet or Winnebago. The population that goes to Trempealeau has much greater and long term needs that could not be served here or at Winnebago. Zima said there could be facilities here rather than a long distance away and it is time to get

serious about it. He recalled the County did have a long term facility here until the Kelso administration. There are very small handfuls of facilities in the state that can handle longer term needs.

Chief Deputy Todd Delain said he has heard that Mendota is now all criminal related and deals primarily with the state prison population. He has also heard they have reduced beds available for the jail population.

Pritzl recalled at the last meeting Zima asked Human Services to take a look at what the County is spending sending people to Trempealeau. They have done this and now they can start to look at how Trempealeau is licensed and make an analysis of what could be done similarly in Brown County. Pritzl said this is going to take some time but noted that the County is managing a very challenging population of people in different subgroups overall. These include people with acute psychiatric needs, adult long term care protective service type needs and the long term people that are in Trempealeau. Zima said at some point this group needs to address our missions. Pritzl reiterated he has looked at the numbers. He said Zima raises a great point of what are we doing for long term needs. Zima feels there are people in the community that are getting short term treatment that could use longer term treatment. Pritzl said that that may be true, but it is up to the court system and the person to sort that out. That is something the County can build for if it is found to be an unmet need. He agreed that sending people across the state to Trempealeau is not a great model. In some cases, guardians express an interest to have people get some distance from the area, but in general Pritzl feels it is better to keep people here in our own community.

Zima recalled that in the past we have talked about recertifying ourselves and putting ourselves back into the business of providing long term care to those who need it. There is no reason we cannot construct something and then open up some beds to out-of-county patients to help subsidize it. Zima said in the past there were three attempts to close the Mental Health Center and it was finally closed in 2007. He feels we have to get serious about this. Zima would like to have this put on the agenda for each meeting so it does not get put on the back burner.

Pritzl continued talking about the cost of sending people to Trempealeau and said that over the last three years the average was about \$1.5 million dollars. Zima said the money spent on Trempealeau could have been used to fund jobs here in Brown County to provide the services ourselves. Pritzl can get numbers regarding Winnebago as well, but noted that Trempealeau is the facility that provides long term placements. He would like to get away from using Winnebago as much as possible and noted that the only people they use Winnebago for are people that the County cannot handle in our own facility. Zima brought up the capacity in Brown County again and questioned if it was sufficient to help the people that really need it in the County. Pritzl feels we can meet the needs of Brown County, but that's probably it. The County does not necessarily need to add beds based on the current numbers. Zima is concerned with capacity if some outreach is done. Pritzl said that if Brown County stops being regional in focus and stops serving other counties, the current capacity is probably sufficient. Zima asked if it costs the County more than it brings in to provide the services. Pritzl said he does not feel we are neutral in that service. Zima said that beds that are full, even if it does not meet the cost to fill the bed, is still revenue coming in instead of having an empty bed.

Phil Steffen asked Pritzl if Brown County is competitive when it comes to wages. He asked about the competition in staffing and noted that we cannot add beds without adding staff. Zima feels it is important to meet the market so the appropriate people can be hired. He does not agree with the County Executive's position of not raising taxes when there are needs that need to be addressed. Pritzl said the more specialized a position is, the less competitive Brown County probably is. Zima feels this has always been the case in Brown County and feels this is just another excuse. Pritzl said that to mock anything up to show numbers of what it would cost to provide the services in house, it would be done under the current class and comp system. If there would be changes to the class and comp, there would be changes to the entire cost structure. Steffen said we also have to look at the competitive wages at other facilities. Lindner said Brown County does not come anywhere close to what Bellin pays their psychiatrists and noted that psychiatrists are very high in demand right now. Zima feels that psychiatry is basically experimenting with medications and he talked about nurse practitioners that can prescribe drugs. Both Lindner and Pritzl said the County came in way below market for the compensation for those positions as well. Zima said we have to get real with this and make the changes that need to be made. La Violette feels there is a strong commitment with this committee to do something about this but we have to look at everything, including the wage structure as part of the discussions. Pritzl said that they have had an APNP position open for quite some time and he feels that the compensation is the issue. Schubert said that the County is not taking advantage of the mid-level positions that are more efficient that should be in the class and comp. Pritzl noted that the psychiatrists do not fall in the class and comp structure, but the APNP does. If the APNP position was taken out of the class and comp and treated more like the



psychiatrist position, there would be more flexibility on the wages. Zima said the purpose of this subcommittee is to try to improve mental health services in Brown County and we have to address the things we are talking about instead of just using them as an excuse. He would like to see major things happen in the next several years. Pritzl said they will continue to work on meeting the needs of people long term. Zima said this group needs to be ready when the jail addition is made because he feels money can be slid off the jail bill onto the mental health bill and he feels this is something that will pass at the County Board.

Hoyer said in the past it seemed this group was dealing with more short term issues, but he appreciates that Zima wants to look at this from a long term perspective as well, but that is a longer process. Zima said this committee is a powerhouse of people and the recommendations of this group will mean something. Pritzl said it is important to have a plan when we get to the Board level. Zima said we cannot have the staff who should be the advocates for this being the most hesitant. He feels this subcommittee is full of well intentioned, intelligent people who can make a difference. He does not want more incarceration; he wants good mental health treatment for the community right here so people do not have to go out of the area for treatment. Hoyer said long term care is a good focus and noted that we are already talking about the budget for 2018. He said the important thing is to build a little more consensus among this group. He does not think we necessarily had the consensus of the entire group for moving as fast with last year's requests. Zima is very anxious about this because once the jail is expanded it will suck all of the money out of the budget and he feels that getting money for long-term mental health care has to happen in conjunction with the jail bonding. It was the consensus of the group that they were all on board with this.

Steffen said this group has accomplished some amazing things in a short period of time that helped take care of the short term needs. That process identified needs, which in turn identified longer term needs which are now being brought up. Pritzl is gathering data on these longer term needs so we can go forward. He said that one of the things the County Board will always need is facts; we cannot win on emotion.

Pritzl said he knows what Brown County spends on sending people to Trempealeau and now he needs to find out what other counties are spending on Trempealeau and how much they utilize it. Once he gets those numbers, he can start building around it and determining what it would look like to serve that group of people. Lindner said at this time Trempealeau serves the entire state and they are the only facility we can send long term people to. Both Pritzl and Lindner feel that having a regional center here would be very well received.

*Todd Delain was excused at 12:48 pm.*

Hoyer feels we may be at some risk of doing too much of how things used to be because the overall structure and how things are thought about are different now. Pritzl added that some of the laws have changed as well. Zima said the way we handle things may be different, but the number of people who need the help has not changed. He noted that the population increased by 22,000 in the last census and he does not suspect this is going to change much. He really wants Pritzl to map out what we need to accomplish what we want to accomplish. Schubert will work on getting information in the next month regarding how Trempealeau is staffed, licensed, etc.

Hoyer brought up the class and comp and asked if this is an issue that we should bring to Human Resources. Schubert asked if it would be as simple as recommending the position extenders be pulled out of the class and comp because they are part of the physician group since they are medical professionals. Pritzl said this would also be helpful in that vacation time could also be negotiated. Right now, wherever these people are coming from, they are probably getting at least four weeks' vacation. Hoyer asked if it would be appropriate to have someone from HR attend one of these meetings to show them we are serious about this. Pritzl suggested that steps be taken to change Chapter 4 to allow for flexibility of vacation benefits for exempt employees because he feels vacation is hampering recruitment in leadership positions. Hoyer said people are not even going to look at coming to Brown County if the salaries are not competitive. Zima feels there are a lot of positives in the area and they need to be put out there when looking to hire. Schubert added that he and Ian Agar recently met with two nurse practitioners, neither of whom has graduated yet, and Brown County is paying \$15,000 less than what the classmates of these people have been offered in the area.

Pritzl said he will talk about mobile crisis at the next meeting and provide an update. At this time, he asked Green Bay Police Officer Barb Gerarden if she wished to talk about the EM1 process. Gerarden said that over the last six months they have been working to try to reduce the police custody time during emergency detentions and they have made significant

progress. She provided information to Supervisor Buckley which will be included in the next Public Safety Committee agenda. She continued that in August when they started keeping track of this their average time spent on EM1s was over 11 hours and they were making a lot of runs to Winnebago County. As a team they worked on ways to try to reduce this. Bellin had agreed to try to take more, they tried to reduce the medical clearance time and utilize mobile crisis more often. They are close on a few things and Gerarden feels it will really help out when crisis staff is allowed in the emergency rooms at the HSHS hospitals. Over the course of six months they have reduced the average time from 14.7 hours down to 3.6. She said as a team they have done a good job collaborating and getting people the treatment they need and out of ERs, handcuffs and squad cars. Zima asked how many of those people Gerarden would estimate have been kept out of jail. Gerarden said that sadly they still see too many people getting arrested. The good thing is that they now have the specialty courts that help when people are taken to jail. She is all for decriminalizing and she would rather see these people get treatment than spend time in jail. GBPD is seeing positive things from all of the initiatives. She said that all of the partners who are working on this to improve things are doing a good job in working collaboratively. She also feels the voluntary option is an important element and she has seen this increase over the years. She would like to see data on voluntaries for mental health and alcohol treatment. In an ideal world if the voluntaries are going up, the EM1s should be going down. Pritzl said they track voluntary admissions to the CTC and Gerarden would like to get this information for the last several years. La Violette thanked Gerarden for all she does and coming to the meeting to provide information.

Pritzl said the jail liaison will attend the next meeting to talk about what is going on at the jail and they will also talk about what other counties are spending on sending people to Trempealeau. Pritzl will also provide an update on the day report center and mobile crisis. Zima would also like a report on the number of beds the County had in the past compared to now and also how to bring the licenses back we used to have to serve more people. He feels if we are really going to start treating more people, the 16 beds at Nicolet are not enough. He does not feel we are reaching all of the short term people that need help. Pritzl said that most days there is enough room at Nicolet, but if we start co-mingling long term and short term placements, there would not be enough beds.

Zima brought up the outreach efforts he talked about in the past. Pritzl said he will have more information on the public service announcement he spoke of at the last meeting. Zima feels that more than just a public service announcement is needed. He would like to see some brochures and billboards. Gerarden said that web based is where it is at and noted that an app would also be a great idea. She said that apps are being used in some larger cities that track where people are at and give them directions on their phone right to where they can receive services. Agar added that Mental Health Connections has a whole effort across the entire region. He feels that Martha Arendt can provide more information on this and he has invited her to attend a meeting to talk about this. Pritzl also said that 211 has the database of all community resources. Hoyer added that we have to take a step below and consider that a person in crisis may have some difficulties with some of these contact methods.

**4. Such other matters as authorized by law.**

The next meeting date was discussed and March 15, 2017 at 12:00 pm was selected.

**Motion made by Erik Hoyer, seconded by Phil Steffen to adjourn at 1:16 pm. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Recording Secretary

Northeast Wisconsin Technical College District

*Board of Trustees Meeting*

Minutes

February 8, 2017

12:05 p.m.

***NWTC –Green Bay Campus Board Room  
2740 West Mason Street, Green Bay, WI 54303***

Board Chairperson Rickaby called the February 8, 2017 NWTC Board of Trustees meeting to order and requested that roll call be taken at this time. Chairman Rickaby read the NWTC Value Statements.

Present: Laurie Davidson, Cathy Dworak, Phyllis Habeck, Carla Hedtke, Dave Mayer, Jeff Rickaby, Kim Schanock, Ben Villarruel

Excused: Gerald Worrick

Also Present: Jeff Rafn, Mary Jo Tilot, Bob Mathews, Lisa Maas, Sandy Ryczkowski, Vickie Lock, Chet Lamers, Chris Dahlke, Dan Mincheff, Gina Van Egeren, Liz Paape, Mark Weber, Denise Hansel, Tim Derozier

Executive Session

Dave Mayer moved that the Board go into Executive Session in accordance with State Statute 19.85 (1) (e) for the purpose of discussing a public contract (12:10 p.m.).

Motion seconded by Laurie Davidson.

Motion carried, with all voting "Aye" on roll call.

Following the discussion in Executive Session, Laurie Davidson moved that the Board return to the regular order of business (12:20 p.m.).

Motion seconded by Cathy Dworak.

Motion carried, with all voting "Aye" on roll call.

Open Forum, Introduction of Guests, and Acknowledgements

The Chairperson asked for the introduction of any guests present at this time and invited public comment. No one came forward.

Student Senate

Kyle Coronado, Student Senate Vice-President, provided an update to the Board;

- The first meeting of Student Senate for this semester was held yesterday with low student attendance.
- Currently reviewing suggestions for an NWTC Mascot name.
- Student Senate officers will be attending the Wisconsin Student Government meeting in Madison next week and meeting with state legislators and attending leadership sessions.

## Bills

Bills Covering the Period of January 1-31, 2016      \$4,665,815.25

Detailed copies of the current disbursements for fiscal year 2016 for the month of January were forwarded to the Board Treasurer for review and recommendation to the Board for payment. Additional listings of the bills were available in the District Office for review by any interested person. Included as Board Exhibit 1 was a copy of the certified 2nd quarter Capital Expenditures report for items over \$50,000.

Laurie Davidson moved that the Board approve the January 2017 bills as presented and the certified 2nd quarter Capital Expenditures report for items over \$50,000.

Motion seconded by Phyllis Habeck.

Motion carried, with all voting "Aye" on roll call.

### Equipment and Building Improvement Reserve Request - Aurora Moving Improvement Expenses

State Statutes require that the District Board grant approval for the transfer of funds from equipment and building improvement contingency to a specific project. Within the resolution the District Board is approving the intent of the project as well as the transfer of funds.

*Resolution to approve the transfer of equipment and building improvement reserve to fund the project Aurora Moving Improvement expenses:*

"BE IT RESOLVED, that Northeast Wisconsin Technical College Board approves the use of equipment and building improvement reserve funds for Aurora Moving Improvement expenses at the Aurora, WI site of Northeast Wisconsin Technical College.

Dave Mayer moved that the Board approve the Resolution to transfer equipment and building improvement reserve funds to fund the project, Aurora Moving Improvement, expenses.

Motion seconded by Carla Hedtke.

Motion carried, with all voting "Aye" on roll call.

### Equipment and Building Improvement Reserve Request - BIT Coffee Shop

State Statutes require that the District Board grant approval for the transfer of funds from building improvement and equipment contingency to a specific project. Within the resolution the District Board is approving the intent of the project as well as the transfer of funds.

*Resolution to approve the transfer from building improvement and equipment reserve to fund the project, BIT Coffee Shop, expenses:*

"BE IT RESOLVED, that Northeast Wisconsin Technical College Board approves the use of building improvement and equipment reserve funds for the BIT Coffee Shop at the Green Bay Campus of Northeast Wisconsin Technical College"

Dave Mayer moved that the Board approve the Resolution to transfer funds from the building improvement and equipment reserve to fund the project, BIT Coffee Shop, expenses.

Motion seconded by Carla Hedtke.

Motion carried, with all voting "Aye" on roll call.

#### International Travel Request

The following international travel request was submitted to the Board for a trip that took place January 14-24, 2017; however, it was not sent in time to make the January Board agenda.

#### **January 14-24, 2017: West African Research Association, Professional Development Seminar Senegal, Africa (grant funded) - Paul Schnorr, General Studies Instructor**

The Community College Faculty Professional Development Seminar through the West African Research Association (WARA) is a seminar designed for Community College and MSI Faculty. WARA seminars typically include lectures, discussion and field visits to relevant sites. Seminar topics included lectures on social, economic, and political life in Senegal, with a special focus on spiritual diversity and interreligious dialogue. Sénégal is perhaps unique in having embraced religious diversity as a cultural treasure rather than a political liability, fostering a vibrant atmosphere of coexistence and exchange between Muslims, Christians and Traditionalists. Participants also had the opportunity to engage in virtual dialogues with their classes in the United States, and will contribute to the development of curricular materials for use in college courses on Africa.

Cathy Dworak moved that the Board approve the funding of the international travel request of Paul Schnorr, General Studies Instructor.

Motion seconded by Carla Hedtke.

Motion carried, with all voting "Aye" on roll call.

#### Blackboard Academic Planning Tool Contract

No action was taken on this item as discussed in Executive Session.

#### Kewaunee Power Station Revaluation

Bob Mathews, VP of Business and Finance, updated the Board on recent changes to the valuation of the Kewaunee Power Station in the Town of Carlton. Dominion Energy Kewaunee, Inc. challenged the assessment from the Town of Carlton which led to a reduction in valuation, which will require the College to refund excess taxes paid to NWTC back to Dominion. Staff discussed the impact to the College, the taxpayers, review repayment options and determine the best course of action.

Dave Mayer moved that the Board request that the NWTC Foundation Board pursue an opportunity for Dominion to provide funding to the NWTC Foundation in an effort to recoup from the Dominion Foundation the excess tax refund owed by NWTC.

Motion seconded by Laurie Davidson.

Motion carried, with all voting "Aye" on voice vote.

## Consent Agenda Items:

### Minutes

The minutes of the January 11, 2017 Board Meeting were sent to Board members prior to the February 8, 2017 Board meeting. It was recommended that Board approval be given for the January 11, 2017 Board meeting minutes as presented.

### Center for Business & Industry (Contracts for Service)

Under the provisions of State Statutes 38.14 (3) and State Administrative Code WTCS 8, the District Board may enter into contracts to provide instructional or non-instructional services to public institutions, local governmental bodies, private institutions, industries, and businesses. District Board policy E240 delegates the authority to initiate a contract to the President, with the proviso that the contract is subject to retroactive approval by the Board. A report of fiscal year 2017 contracts pending Board approval was attached as Board Exhibit 2.

This report includes not only the in-district contracts but also the out-of-district and the out-of-state contracts. State Board Contract for Service Policy requires that the District Board receive a report at least quarterly on contracts entered into for which less than full cost is being charged. We have elected to provide the Board with this report on a monthly basis. This report uses a state formula in which the state annually calculates a percentage for indirect expenses (35.15% for on-campus and 29.09% for off-campus) such as administration, facilities, utilities, information systems, registration, counselors, insurance, etc., associated with a contract to determine full costs. The hourly rate of \$167.00 per hour along with the ability to project price was recommended by the department and approved by the Board. The intent is to recover the direct and indirect costs of delivering the services. Copies of the contracts were available for review by any interested person.

It was recommended that the Board approve the contracts for services identified in Board Exhibit 2.

Dave Mayer moved that the Board approve the consent agenda items as follows: the minutes of the January 11, 2017 Board meeting; and, the contracts for services identified in Board Exhibit 2.

Motion seconded by Phillis Habeck.

Motion carried, with all voting "Aye" on voice vote.

## Reports

### Board EduByte – Green Bay Botanical Garden Report

This update will be postponed to a future Board meeting.

### Policy Discussion – Maintaining Culture during Leadership Transition

Sandy Ryczkowski, VP for Human Resources, led the Board in a discussion relative to the need to maintain the current NWTC College culture during a time of leadership transition.

- Question was raised as to the intellectual process used when items such as the value statements are reviewed. Does the Board provide input into the development and review of these statements? The values were introduced to the Board and were reviewed over a span of one year when they were in development.
- The College does conduct behavior interviews with new hires, and new employees are required to attend value sessions. The values are also tied to staff performance reviews. Reviews and updates to the existing values were done with the participation of the CST (College Success Team).

- A Board Trustee indicated that they believe in the growth of leaders in the College, but also believe that the introduction of outside leaders promotes and stimulates growth.

### Referendum Update

Chris Dahlke provided a referendum project update to the Board.

### Key Performance Outcomes

The end of 2<sup>nd</sup> quarter Key Performance Outcomes Status Report for academic year 2017 was included with the Board packet as Board Exhibit 3 for review by the Board. Included with the quarterly report was the FY 2017 Board Professional Development Account Status Report and the Operational and Capital Contingency Account Status Reports.

### President's Report

#### Enrollment Activity –

- The College has extended the deadline date for application to the Promise Program to April 1 and currently have 258 applications for that program funding.

#### Legislative Issues (state & federal) –

- Provided an update on the Governor's proposed budget relative to the technical college system. The Governor wants to freeze WTCS tuition at its current level for the next two years. Performance based funding – Governor is proposing that it be capped at 30% of our funding; however the 30% would be based on 10 criteria from which the colleges have to choose 7 and each would have an equal weight. The Governor wants to bucket them into four categories and then each bucket would have a weight designated to it: 1) Affordability & Attainment – 35% of performance based money comprised of dual enrollment and credit for prior learning. 2) Workforce Development - 35% based on job placement in high demand fields; 3) Efficiency - 10% based on collaboration among colleges; and Basic Education – 20% based on basic education and pre-college education. Governor also proposes that in-district students could be charged a lower tuition than those out of district. The Wisconsin Grant program currently at \$19.3 million is being proposed to increase to \$20 million for the second year and \$21 million in the second year.

#### Current Events -

- Currently looking at RUN Budget proposals submitted by staff. Received 86 proposals in total and are currently reviewing those. Have brought that number down to 30 proposals and will be looking at the Stage 2 Run proposals and the total budget needed for those initiatives.
- Reported on the College's invitation to become a part of the Frontier Set Network.

### Next Board Meeting

The March 8, 2017 Board Meeting will be held at the NWTC-Luxemburg Regional Center.

Board members and administration will have an opportunity to identify items that weren't identified prior to the preparation of the agenda for referral to administration or placed on a future board agenda.

Chairman Rickaby indicated that Carla Hedtke has been listed as a nominee for the position of President of the WTCS Boards Association, and that he will be signing and submitting the nomination support form on behalf of the NWTC Board for Carla Hedtke for the position.

Dave Mayer moved that the February 8, 2017 Board meeting be adjourned (2:43 p.m.).

Motion seconded by Carla Hedtke.

Motion carried, with all voting "Aye" on voice vote.

  
Phyllis J. Habeck, Board Secretary

2-8-17  
Date